

H O M E R



Building community by creating music together.

Homer OPUS String Program Director Job Description

The String Program Director is responsible for carrying out a comprehensive string education program in Homer, Alaska with the goal of building community and helping youth become better learners and better citizens. This position carries out two different types of programs, a school-based program for kids in kindergarten through second grade, and an afterschool string ensemble program for youth in 3rd – 12th grades as well adults.

The K-2 program focuses on using the power of music instruction to build brain skills and social/emotional skills. Our after school orchestral ensembles add the skills of musicianship, support the development of individuals as musicians, and foster a lifelong love of music.

Duties include:

School-based program

- Teach kindergarten through second grade students violin using Suzuki methods and following social tenets outlined in El Sistema according to a schedule developed in collaboration with the schools.
- Have a responsive, positive, “Can Do” attitude when working with each school’s different missions and philosophies.
- Develop and plan school-based performances throughout the year.
- Create fast-paced, varied lessons that are developmentally appropriate for each grade level.
- Develop a year’s curriculum outline (scope and sequence).
- Submit and post weekly lesson plans.
- Communicate with staff about special needs students and necessary adaptations.
- Collaborate and team teach with the Paul Bank’s half time music instructor.
- Set office hours (about 1 hour/week in order to communicate with staff and work with new students or students that may need 1:1 help).
- Coordinate meetings with staffs and principals, school-based program steering committees, and OPUS Board when necessary.

- Maintain professional standards and professional code of ethics as stated by Kenai Peninsula Borough School District.

Afterschool ensemble (Homer Youth String Orchestra Club) duties

- Direct afterschool orchestral ensembles for youth grades 3rd through 12th and adults.
- Promote a lifelong love of music and overall success in students' music education.
- Incorporate non-musical goals such as building skills in decision-making, self-expression, and nonverbal communication.
- Seek out and direct public performances.
- Work in collaboration with the HYSOC steering committee.
- Actively recruit students and grow the program.
- Ensure participants are also taking private lessons and, when feasible, work with the OPUS Board to match students with financial need with sponsors to make private lessons available.

Other Duties

- Participate in regular meetings of the OPUS Board of Directors and in planning and visioning activities with the Board.
- Develop and coordinate at least one community performance annually that includes all music ensembles.
- Represent OPUS and OPUS programs to the community.
- Work to build community connections and partnerships to strengthen and build OPUS programs
- Participate in fundraising efforts, such as meeting major donors, an annual Spaghetti Feed, and house concerts.
- Carry out program administration that includes HYSOC registration, record-keeping, etc.
- Submit a yearly background check.

Other Expectations

- Apply knowledge of current research and theory to instructional program.
- Plan and implement lessons based on school objectives and the needs and abilities of students to whom assigned.
- Establish and maintain effective relationships with students, peers and parents.
- Perform duties with awareness of all district requirements and Board of Education policies.